

**TOWNSHIP BOARD MEETING  
TUESDAY, JANUARY 2, 2018  
MINUTES**

**1) CALL TO ORDER**

The Board of Town Trustees of the Town of Proviso met at the Office of the Township Clerk, 4565 Harrison Street, Hillside, IL 60162 on Tuesday, January 2, 2018.

**2) ROLL CALL**

Supervisor Corrigan called the meeting to order at 5:34 p.m. and on a roll call the following responded: Trustees Thomas, Christopher, Chavez, Herrell and Supervisor Corrigan. Also present were Clerk Williams, Assessor Zawaski, Attorney Durkin.

**3) PLEDGE OF ALLEGIANCE**

Supervisor Corrigan led the board in the Pledge of Allegiance.

**4) APPROVAL OF MINUTES**

Trustee Chavez moved, seconded by Trustee Christopher that the Board of Trustees approve the minutes of the Township Board Meeting held on December 20, 2017.

**Roll Call Vote #1**

**Discussion:** None

**Ayes:** Trustees Thomas, Christopher, Chavez, Herrell and Supervisor Corrigan.

**Nays:** None

**Absent:** None

**Motion carried**

**5) APPROVAL OF BILLS**

Trustee Herrell moved, seconded by Trustee Chavez that the Board of Trustees approve payment of the bills submitted for December 16, 2017 – December 31, 2017

**Roll Call Vote #2**

**Discussion:** None

**Ayes:** Trustees Thomas, Christopher, Chavez, Herrell and Supervisor Corrigan.

**Nays:** None

**Absent:** None

**Motion carried**

**6) ATTORNEY' REPORT**

Amended sexual harassment policy.

**7) CLOSED SESSION**

None

8) **OLD BUSINESS**

- A. Supervisor's Report** – Warrants approved. Coast2Coast Rx program YTD savings for 2017 was 57%. The Handyman report was discussed and reviewed.

Trustee Thomas moved, seconded by Trustee Christopher that the Board approve the payments of G. A. Warrants for October and November 2017.

**Roll Call Vote #3**

**Discussion:** None

**Ayes:** Trustee Thomas, Christopher, Chavez, Herrell and Supervisor Corrigan

**Nays:** None

**Absent:** None

**Motion carried**

- B. Clerk's Report** – Birth and Death revenue totals provided. Assessor Zawaski was presented a certificate for four more years of elected service to the Assessor's Office.

- C. Trustee's Report** – Trustee Herrell wished everyone a Happy New Year

- D. Elected Officials Report** – Assessor Zawaski reported that during the month of December they assisted 362 clients.

9) **NEW BUSINESS**

- A. Consideration to approve specific personnel matters requiring board action.**

- B.** Trustee Herrell moved, seconded by Trustee Chavez that the Board of Trustees Approve a Resolution Amending the Proviso Township Personnel Policy and Procedure Manual with Respect to its Policy Against Discrimination and Harassment, Including Sexual Harassment.

**Roll Call Vote #4**

**Discussion:** None

**Ayes:** Trustee Thomas, Christopher, Chavez, Herrell and Supervisor Corrigan

**Nays:** None

**Absent:** None

**Motion carried**

10) **PUBLIC PARTICIPATION**

None

11) **ADJOURNMENT**

Trustee Herrell moved, seconded by Trustee Christopher that the Board of Trustees adjourns the meeting at 5:52 p.m.

**Roll Call Vote #5**

**Discussion:** None

**Ayes:** Trustees Thomas, Christopher, Chavez, Herrell, and Supervisor Corrigan.

**Nays:** None

**Absent:** None

**Motion carried**